

MINUTES OF REGULAR MEETING

OF BOARD OF TRUSTEES

HOLIDAY SHORES SANITARY DISTRICT

Monday May 5, 2025

The Board of Trustees of the Holiday Shores Sanitary District met on the above date in regular session pursuant to laws and rules of said Board of Trustees and in accordance with the terms of the notice of regular meetings.

Brennan Murphy, President and Trustee called the meeting to order. Trustees Jeff Hebenstreit and Richard Hayes were present. Joe Urban Operator, Rick Skiff, District Clerk, and Erin Phillips, District Council.

OPEN FORUM

Sewer Credit request presented by Mr. Skiff, for 1582 Su Twan Dr. the homeowner had a new pool installed and filled. The credit amount of \$93.24 will be applied. No motion necessary.

Other open forum, there were no customers in attendance.

APPROVAL OF MINUTES

The minutes of the April 14, 2025 regular meeting were submitted for approval, with the March Operations Report attached. Mr. Hayes made a motion to approve the minutes for the April 14, 2025 meeting. Mr. Hebenstreit seconded the motion and all Trustees voted "Aye".

FINANCIAL

The Summary of Accounts and Statement of Revenues and Expenses were reviewed for the month-end balances on April 30, 2025. No motion necessary.

APPROVAL OF APPLICATIONS

Water/Sewer applications list for April 2025 was submitted for approval. Mr. Hayes made a motion to approve the applications for April 2025. Mr. Hebenstreit seconded the motion, and all Trustees voted "Aye".

UNFINISHED BUSINESS

Continuing the discussion of the Action Items list.

Action Item 1 is regarding grant opportunities; Mr. Skiff has not developed a plan to track the grant opportunities or created the list of grants applied for at this time. No new grants were researched or applied for. Mr. Skiff confirmed via email that a municipal sanitary district did not qualify to become a member of the Illinois Municipal League and use the “Grant Finder” found on its website.

Action Item 2 Emergency Water System Plan. We will continue to work on it over the next few months.

Action Item 3 Emergency Sewer System Plan. We will continue to work on it over the next few months.

Action Item 4 Explore water & sewer utility consolidation. Contact was made with IL American Water and have begun preparing the information requested.

No updates on Tabled Items.

Authorizing Debt Ordinance 04142025 Authorizing Loan Agreement Non-Home Rule Entity. Ms. Phillips stated that she needs to ask for a little bit of additional grace on this and that a special meeting may need to be called. Ms. Phillips is waiting for the IEPA to return her call. Ms. Phillips stated that Holiday Shores Sanitary District only qualifies for the 20-year term loan, at an interest rate of 1.87% and that Ms. Tebbe suggested that 2.3 million be the amount authorized. Discussion ensued. The Authorizing Debt Ordinance 04152025 will be revisited in the June meeting. Mr. Hebenstreit suggested that the June 9, 2025 meeting be moved to June 2, 2025 to better meet the IEPA time line to complete this ordinance and due to staff and Trustee availability. Mr. Hebenstreit made a motion to move the June 9, 2025 meeting to June 2, 2025. Mr. Hayes seconded the motion, and all Trustees voted “Aye”.

NEW BUSINESS

Resolution #20250505WA Transfer of District Debt Service (Water Tower) Reserve Funds, was presented for review and approval. Mr. Hebenstreit made a motion to approve Resolution No. #20250505WA. Mr. Hayes seconded the motion, and all Trustees voted “Aye”.

HSSD staff member attendance at AWWA ACE 2025. Mr. Hebenstreit would like Mr. Urban to attend the AWWA ACE 2025 conference in Denver, CO June 8 – 11, 2025. Discussion ensued. Mr. Hebenstreit made a motion to approve sending Mr. Urban to the conference at an estimated cost of \$5000-\$6000 to HSSD. Mr. Hayes Seconded the motion, and all Trustees voted “Aye”.

OPERATIONS REPORT

Mr. Urban presented the Operations Report for April 2025, and it is attached to these meeting minutes. _

ADJOURN TO EXECUTIVE SESSION

No Executive Session needed at this time.

ADJOURNMENT OF REGULAR MEETING

Mr. Hayes made a motion to adjourn the regular meeting. Mr. Hebenstreit seconded the motion and all Trustees voted "Aye".

Respectfully submitted, Rick Skiff, District Clerk

Operations Report April 2025

Employees

Gavin Powers will be full-time May 12th

Ryan Davis training is progressing well

Nick McMillian has greatly stepped up in operations

Water

Currently resetting the UCMR login to retrieve PFAS results

IMIN Controls will be calibrating the WTP bench top lab equipment. Turbidimeter 2100N & DR900. Cost \$420.00.

ABC, LLC will be giving a quote to calibrate the flow meters at the WTP

AV01 actuator & 3" butterfly valve on Memcor #2 was replaced. Plant at full capacity

Quarterly DBP's results (disinfection by-products)

HAA's (haloacetic acids) 43.4 ppm MCL 60 ppb

THM's (trihalomethanes) 36.0 ppm MCL 80 ppb

Sewer

Total sewer calls for the month 33

- 17 of those were pump changes
- 2 GP tank valves replaced

New Construction

133 Shore on-line water/sewer

5 currently in various stages of construction