

MINUTES OF REGULAR MEETING  
OF BOARD OF TRUSTEES  
HOLIDAY SHORES SANITARY DISTRICT  
Monday February 9, 2026

The Board of Trustees of the Holiday Shores Sanitary District met on the above date in regular session pursuant to laws and rules of said Board of Trustees and in accordance with the terms of the notice of regular meetings.

Jeff Hebenstreit, President and Trustee called the meeting to order. Trustees Richard Hayes and Brennan Murphy were present. Joe Urban Operations Manager, Rick Skiff, District Clerk.

**OPEN FORUM**

Customers requesting sewer credits. No sewer credits were submitted.

Other open forum, there were no other customers in attendance.

**APPROVAL OF MINUTES**

The minutes of the January 12, 2026, regular meeting were submitted for approval, with the November Operations Report attached. Mr. Murphy made a motion to approve the minutes for the January 12, 2026, meeting. Mr. Hayes seconded the motion, and all Trustees voted "Aye".

**FINANCIAL**

The Summary of Accounts and Statement of Revenues and Expenses were reviewed for the month end balances as of January 2026.

**DISBURSEMENTS**

Approve invoice dated February 3, 2026, for legal fees from January 12, 2026, through January 27, 2026, submitted by Unsell Schattnik & Phillips. Mr. Hayes made a motion to approve the invoice dated February 3, 2026, for legal fees. Mr. Murphy seconded the motion, and all Trustees voted "Aye".

**APPROVAL OF APPLICATIONS**

Water/Sewer applications list for January 2026 was submitted for approval. Mr. Murphy made a motion to approve the applications for January 2026. Mr. Hayes seconded the motion, and all Trustees voted "Aye".

**UNFINISHED BUSINESS**

Continuing the discussion of the Action Items list.

Action Item 1 regards grant opportunities. Mr. Skiff stated that he had not applied for or researched any grant opportunities since the last meeting. Mr. Hebenstreit asked to have the grant for lighting the District received added to the list and noted that there should be a binder with other grants that were brought to the past Operations Manager for research. Mr. Skiff will look for said binder and add them to the list.

Action Item 2 Emergency Sewer System Plan. Mr. Urban stated that the basic plan was complete and he will continue to evolve and grow. Mr. Hebenstreit noted the plan was complete and will be removed from the Action Item List.

Action Item 3 Water Systems Mapping and Sub-Surface Instrument training. Mr. Urban stated there is no update currently.

Action Item 4 Department of Homeland Security Cyber Security Assessment. Mr. Urban stated that The SCADA engineer that is used by the District feels that the water plant operations computer is not freely connected to the internet. Discussion ensued. Mr. Hebenstreit still believes we should have an assessment by the Department of Homeland Security (DHS). Mr. Murphy agreed with Mr. Hebenstreit. Mr. Urban will continue to work to get the DHS and our technical support team together. Mr. Urban also brought up the question of physical security at the water plant and main office. Discussion ensued. It was decided that Mr. Urban will get bids to have video surveillance installed at the water plant and main office.

Action Item 5 Ordinance Catalog & Review and Electronic availability plan. No update currently.

Action Item 6 Update Amendment D to Ordinance NO #90-07 addressing HSSD employee vacation policy. There is nothing to present currently.

Tabled Items. Items 1 there are no updates currently. Item 2 Polyfluoroalkyl substances Mr. Urban has received results of the testing and reports all levels are well below the standards. Mr. Hebenstreit requested that Mr. Urban email the result to him for review. Both items will stay tabled.

### **NEW BUSINESS**

Review three bids for water plant repairs. Three bids were submitted to repair water plant plumbing and install three new valves. The bids were 1, GRP Wegman \$3551.32, 2, Kane Mechanical Group LLC \$3510.08 and 3, Korte & Luitjohan Contractors \$13374.00. Discussion ensued. Mr. Urban recommended choosing the bid from GRP Wegman because they have done other repairs inside the water plant. Mr. Hayes made a motion to follow Mr. Urban's recommendation and approve the bid from GRP Wegman. Mr. Murphy seconded the motion, and all Trustees voted "Aye".

### **OPERATIONS REPORT**

Mr. Urban presented the Operations Report for January 2026, and it is attached to these meeting minutes. Mr. Urban noted the following items. We have a new employee that started on January 19, 2026. The office roof leaked as the snow melted last week, the roof is original to the building and thirty-five years old, he will be getting bids for roof repair or replacement for the next meeting. We received pricing for the lift station pump at Moro Rd and St. Rte. 159 to be repaired/replaced. The repair price is \$17962.00, and the replacement price is \$19870.00. Discussion ensued. It was determined that this pump needs replace to prevent further costs and to purchase the new pump for \$19870.00 to have a warranty at this time. Mr. Murphy made a motion to approve purchase of the replacement pump. Mr. Hayes seconded the motion, and all Trustees voted "Aye".

### **ADJOURN TO EXECUTIVE SESSION**

Adjourn to executive session, pursuant to Statute 5ILCS 120/2 (C)(1), to discuss employee personnel issues. Mr. Hayes made a motion to adjourn to Executive session. Mr. Murphy seconded the motion, and all Trustees voted "Aye".

### **BACK IN REGULAR MEETING FROM THE EXECUTIVE SESSION**

Mr. Hebenstreit noted that personnel issues were discussed in executive session. Nothing discussed requires a vote.

### **ADJOURNMENT OF REGULAR MEETING**

Mr. Hayes made a motion to adjourn the regular meeting. Mr. Murphy seconded the motion, and all Trustees voted "Aye".

Respectfully submitted, Rick Skiff, District Clerk

## Operations Report for January 2026

### Employees/General

New Hire: Zach McTearnen, start date January 19<sup>th</sup>. His past employment was at Hunt Environmental, operating excavating equipment & pump maintenance.

Office/shop roof repair/replacement. The current roof is 35 yrs old. I will be getting three quotes for the repair/replacement.

Ryan & I will be attending the IRWA technical conference on February 17<sup>th</sup> & 18<sup>th</sup>.

### Water

WTP quotes for repair of spool piece & strainer replacement for Memcor #2. Along with 3 additional butterfly valves installed between Tridents & Memcors.

Kane: \$3,510.08

GRP: \$3,551.32

Korte & Luitjohan: \$13,374.00

We have received a special exception permit from the IEPA for the LCR. We have completed 2 consecutive six-month monitoring periods, maintaining lead 90<sup>th</sup> percentile levels below .005 mg/l & copper 90<sup>th</sup> percentile levels below .65 mg/l. Beginning June of this year, we are required to collect 10 samples every 3 years.

We completed the annual Illinois State Water Survey.

### Sewer

Moro road lift station pump repair/replacement.

Repair: \$17,962.76 1-year warranty.

New: \$19,870.00 5-year pro-rated manufacturer warranty.

26 sewer calls for January. 18 pump changes & 2 valve replacements.

Lagoon dredging was delayed due to the weather.