

MINUTES OF REGULAR MEETING  
OF BOARD OF TRUSTEES  
HOLIDAY SHORES SANITARY DISTRICT  
Monday April 13, 2026

The Board of Trustees of the Holiday Shores Sanitary District met on the above date in regular session pursuant to laws and rules of said Board of Trustees and in accordance with the terms of the notice of regular meetings.

Jeff Hebenstreit, President and Trustee called the meeting to order. Trustees Richard Hayes and Brennan Murphy with Joe Urban Operations Manager, and Rick Skiff, District Clerk, were present.

**OPEN FORUM**

Sewer credit requests for one pool fill and two leaks were submitted in March. The pool fill and leak requests were approved or denied per the Water & Sewer Credit Policy.

Other open forum, there were no other customers in attendance.

**APPROVAL OF MINUTES**

The minutes of the March 2, 2026, regular meeting were submitted for approval, with the November Operations Report attached. Mr. Hayes made a motion to approve the minutes for the March 2, 2026, meeting. Mr. Murphy seconded the motion, and all Trustees voted "Aye".

**FINANCIAL**

The Summary of Accounts and Statement of Revenues and Expenses and month end balances for months ending February 28, 2026, and March 31, 2026, were reviewed. Mr. Skiff reported that there were no unexpected or significant changes in the financial position in February. In March the District made a \$160929.00 payment to Kamex, Inc. out of sewer reserves for work done on the lagoon project. The \$160929.00 will be returned to sewer reserves as soon as the first disbursement check is received from the IEPA loan. The disbursement has been approved by the IEPA we are just waiting for the check to arrive.

**DISBURSEMENTS**

Approve invoice for legal fees by Unsell Schattnik & Phillips dated April 8, 2026 for legal fees from February 2, 2026 through March 2, 2026. Mr. Murphy made a motion to approve the invoice dated April 8, 2026, for legal fees. Mr. Hayes seconded the motion, and all Trustees voted "Aye".

**APPROVAL OF APPLICATIONS**

Water/Sewer applications list for March 2026 was submitted for approval. Mr. Hayes made a motion to approve the applications for March 2026. Mr. Murphy seconded the motion, and all Trustees voted "Aye".

**UNFINISHED BUSINESS**

Continuing the discussion of the Action Items list.

Action Item 1 regards grant opportunities. Mr. Skiff stated that there had been no action taken on grants.

Action Item 2 Water Systems Mapping and Sub-Surface Instrument training. Mr. Urban stated there is no update currently.

Action Item 3 Department of Homeland Security Cyber Security Assessment. Mr. Urban stated there is no update at this time.

Action Item 4 Ordinance Catalog & Review and Electronic availability plan. No update currently.  
Action Item 5 Update Amendment D to Ordinance NO #90-07 addressing HSSD employee vacation policy. There is nothing to present currently.

Tabled Items. Items 1 and 2 there are no updates currently. Both items will stay tabled.

Discuss previously approved Dollar General annexation to update Board of Trustees. Mr. Skiff stated that the grinder pump tank and grinder pump have been ordered by the general contractor for the Dollar General project. The property owners legal counsel has questioned the need for a whole parcel easement. They have proposed an easement area consisting of 20 feet by 135 feet. Discussion ensued. Mr. Urban noted that he has spoken to the superintendent at the construction site and the plan is to put our panel on a strut next to the tank outside of the parking lot near the road. There should be no reason that we need to access the whole lot. Mr. Skiff and Mr. Urban do not see an issue with the change. Erin Phillips is working with the legal counsel for Dollar General to update the easement. Mr. Skiff also stated that the District is waiting for the ordinance for annexation from Erin.

Review bids for the 2026 mowing season at the lagoon. There were two bids submitted for mowing the area around the lagoon. The third bid was withdrawn. The bids were from Skidsteer Hauling and Outdoor Service, LLC for \$2200.00 per mow and Patriot Mowing, LLC for \$2300.00 per mow. Mr. Hayes stated that for a hundred-dollar difference he would recommend going with Patriot Mowing, LLC to limit the mowing to one vendor. Discussion ensued. Mr. Hayes made a motion to approve the bid from Patriot Mowing, LLC. Mr. Murphy seconded the motion, and all Trustees voted "Aye".

#### **NEW BUSINESS**

None

#### **OPERATIONS REPORT**

Mr. Urban provided a clarification to the Operations Report for February 2026, two compounds were detected in the December PFAS testing. They are PFBA was reported at 0.00620 parts per billion and PFOA was reported at 0.0040 parts per billion. All other compounds that are part of the analysis were less than the minimum reporting level or the MRL. This clarified a typo on the PFAS information. Mr. Hebenstreit asked for a motion to approve the clarification. Mr. Hayes made a motion to approve the clarification of the February 2026 Operations Report. Mr. Murphy seconded the motion, and all Trustees voted "Aye".

Mr. Urban presented the Operations Report for March 2026, and it is attached to these meeting minutes. Mr. Urban noted the following items. Holiday Shores Sanitary District received a public notice requirement which is a PNR from the IEPA for the Fifth Unregulated Contaminant Monitoring Rule (UCMR5) this is a tier three public notification regarding the availability of monitoring results. The notice is required to be issued by May 1, 2026 to all customers. Mr. Urban then read a copy of the notice will be sent out on April 22, 2026.

#### **ADJOURNMENT OF REGULAR MEETING**

Mr. Murphy made a motion to adjourn the regular meeting. Mr. Hayes seconded the motion, and all Trustees voted "Aye".

Respectfully submitted, Rick Skiff, District Clerk

# Operations Report for March 2026

## Water

On April 9<sup>th</sup>, we received a Public Notice Requirement (PNR) from the IEPA for the Fifth Unregulated Contaminant Monitoring Rule(UCMR 5). Tier 3 public notification regarding the availability of monitoring results, to all customers served, within 12 months of receiving monitoring results. The Tier 3 public notice is required to be issued by May 1<sup>st</sup>, 2026. A maximum contaminant level (MCL) for these contaminants has not been established by either state or federal regulations, nor has mandatory health effects language been set. The purpose of unregulated contaminant monitoring is to assist USEPA in determining the occurrence of unregulated contaminants in drinking water and whether future regulation is warranted. You have a copy of this notification in your packet. We will be mailing this out next week.

I have reached out to the Springfield IEPA for more information regarding PFAS.

The spare raw water motor & pump has been delivered.

The raw water pumps are back in “*single run mode*” because the lake level is up.

Tower #1 communication failure has been restored.

## Sewer

Sewer calls for the year: 40

Grinder pump changes for the year: 37

Grinder pump valve changes for the year: 4

360 Wanda 120v GP system was relocated with a new 240v GP system.

2 alarm panels were relocated.

2 sewer service leaks were repaired.