MINUTES OF REGULAR MEETING
OF BOARD OF TRUSTEES
HOLIDAY SHORES SANITARY DISTRICT
Monday September 9, 2026

Monday The Board of Trustees of the Holiday Shores Sanitary District met on the above date in regular session pursuant to laws and rules of said Board of Trustees and in accordance with the terms of the notice of regular meetings.

Jeff Hebenstreit, President and Trustee called the meeting to order. Trustees Richard Hayes and Brennan Murphy with Joe Urban Operations Manager, Rick Skiff, District Clerk, and Erin Phillips District Council were present. The Pledge of Allegiance was recited to begin the meeting.

OPEN FORUM
Sewer credit request for one pool fill was submitted in August and was approved per the Water & Sewer Credit Policy.
Other open forum, there were no other customers in attendance.
HMG Engineers Inc.'s representative was unable to attend the meeting.

APPROVAL OF MINUTES
The minutes of the August 17, 2026, regular meeting were submitted for approval, with the July Operations Report attached. Mr. Hayes made a motion to approve the minutes for the August 17, 2026, meeting. Mr. Murphy seconded the motion, and all Trustees voted "Aye".

FINANCIAL
The Summary of Accounts and Statement of Revenues and Expenses and month end balances for month ending August 31, 2026, were reviewed.

DISBURSEMENTS
Approve invoice, submitted by Unsell Schattnik & Phillips. Mr. Murphy made a motion to approve the invoice from Unsell, Schattnik & Phillips. Mr. Hayes seconded the motion, and all Trustees voted "Aye".

APPROVAL OF APPLICATIONS
Water/Sewer service applications list for August 2026 was submitted for approval. Mr. Murphy made a motion to approve the applications for August 2026. Mr. Hayes seconded the motion, and all Trustees voted "Aye".

UNFINISHED BUSINESS
Continuing the discussion of the Action Items list.
Action Item 1 regards grant opportunities. Mr. Skiff stated that there had been no action taken on grants.
Action Item 2 Water Systems Mapping. Mr. Urban stated that HMG Engineering could not be at the September meeting but are planning to be at the October 8, 2026, meeting, to discuss mapping options.
Action Item 3 Department of Homeland Security Cyber Security Assessment. Mr. Urban reported no progress has been made on action item 3.
Action Item 4 Ordinance Catalog & Review and Electronic availability plan. No update currently.
Action Item 5 Update Amendment D to Ordinance NO #90-07 addressing HSSD employee vacation policy. There is nothing to present currently.
Action Item 6 Review rates – Sewer only customers. Mr. Skiff stated that there had been no action taken to review the sewer only rates. Mr. Hebenstreit asked that this be reviewed and a recommendation be made before the January 1st rate increases.

Tabled Items. Items 1 and 2 there are no updates currently. Both items will stay tabled.

Review 2026-2027 FY Budget draft. Mr. Skiff reported that the budget has been adjusted as discussed in the August meeting. The rate increased are as follows: Usage increase 15% for water and sewer per 1000 gallons, operations, maintenance, and repair for water from $11.34 to $14.00 and sewer from $9.27 to $12.00 per month and the addition of an $8.00 per month debt service to pay for the IEPA mandated wastewater treatment plant improvements project. Ms. Phillips suggested that this item be tabled and go to closed executive session to discuss IEPA litigation before voting on the budget.

ADJOURN TO EXECUTIVE SESSION

Adjourn to executive session, pursuant to Statute 5ILCS 120/2 (C)(11), to discuss possible litigation. Mr. Murphy made a motion to adjourn to Executive session. Mr. Hayes seconded the motion, and all Trustees voted "Aye".

BACK IN REGULAR MEETING FROM THE EXECUTIVE SESSION

Mr. Hebenstreit noted that possible penalty from IEPA litigation was discussed in executive session. There will be future updates at another meeting. Nothing was discussed in executive session that required a vote.

UNFINISHED BUSINESS – Continued

Review 2026-2027 FY Budget draft. Mr. Hebenstreit noted that we are using $100,000.00 from the reserves to purchase capitalized replacement grinder pumps, instead of the operating funds to help bring the operating funds to a balance of at least 6 months' worth of operating expenses. Mr. Hayes made a motion to approve the budget for the 2026-2027 fiscal year. Mr. Murphy seconded the motion, and all Trustees voted "Aye".

FY 26-27 Budget Ordinance – Review and approve. Mr. Hayes made a motion to approve the FY 26-27 Budget Ordinance. Mr. Murphy seconded the motion, and all Trustees voted "Aye".

NEW BUSINESS

None

OPERATIONS REPORT

Mr. Urban presented the Operations Report for August 2026, and it is attached to these meeting minutes. Mr. Urban noted the following items. An AT&T boring contractor hit a 6-inch water main on Blvd De Cannes on September 1st. This affected 19 homes and all 19 homes were contacted and informed of a precautionary boil order. The boil order was lifted on September 3, 2026. Unfortunately, the location marks were incorrect. There were a large number of other utilities and roots in the area making the use of our locator very difficult. The break was located under a shed. Due to the location and material of the line KamEx was called to assist with the repair. We are currently using the hydro-excavator to find water and sewer mains to better locate them.

ADJOURNMENT OF REGULAR MEETING

Mr. Hayes made a motion to adjourn the regular meeting. Mr. Murphy seconded the motion, and all Trustees voted "Aye".

Respectfully submitted, Rick Skiff, District Clerk

Operations Manager Report August 2026

Water

An ATT boring contractor hit a 6" water main on Blvd De Cannes on September 1st. 19 homes were affected by the main break. All 19 were contacted & informed of the precautionary boil order. The boil order was lifted on September 3rd. Unfortunately, the locate marks were incorrect. Our PVC locator is not much assistance in areas with a large number of utilities &/or roots. The 6" water main was hit under a shed. Due to the location & the material, Kamex was called in to assist with the repair.

We are hydro-vac sewer & water mains for better location marks. That said, this takes time, from filling the water tanks to dumping the spoils.

ATT is currently installing 14,000' of fiber & will be adding 80,000' when the 2nd stage is completed.

The membranes have been ordered for the WTP. Expected delivery is early 2027.

All coliform samples for August were satisfactory.

Sewer

We inspected a section of the sewer main in Lake Heights & we found that part of the main near the edge of the road is failing. We could not send the camera past that area. After the repair is complete, we will camera the rest of the main.

Sewer calls for the year: 135

Grinder pump changes for the year: 88

Grinder pump valve changes for the year: 17

Grinder pump tank relocation/replacement for the year: 2